

Republic of the Philippines  
Local Government Unit - Pinabacdao  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the (Local Government Unit - Pinabacdao) in the CSC website:

  
JESSICA G. ACABA

Date: January 22, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Mun. General Services Officer	54	1	P62,555.00	Bachelor's degree preferably in public administration, business administration & management or any related course, & resident of the Mun.of Pinabacdao	None required	3 years experience in general services,including management of supply, property, solidwaste disposal, & general sanitation	First grade Career Service (Professional) or its equivalent		MGSO Office
2	Midwife III	115	13	25,232.00	Completion of the Midwifery course	8 hoursof relevant training	2 years of relevant experience	RA 1080		Mun. Health Office
3	Midwife I	118, 119,120	9	17,975.00	Completion of the Midwifery course	None required	None required	RA 1080		Mun. Health Office
4	Admin. Asst. II (Public Relations Asst.)	23	8	12,569.00	Completion of 2 yrs studies in college	4 hoursof relevant training	1 year of relevant experience	Career Service (Sub-Professional) 1st level Eligibility		Office of the Mun. Admin.
	xxxxx	xxxxx	xxxxx	xxxxx	NOTHING	FOLLOWS	xxxxx	xxxxx	xxxxx	xxxxx

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 5, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

JESSICA G. ACABA  
AO IV (HRMO II)  
LOCAL GOV'T. UNIT-PINABACDAO, PINABACDAO, SAMAR  
[jessica47acaba@yahoo.com](mailto:jessica47acaba@yahoo.com)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.