

Republic of the Philippines  
**MGO PASTRANA, LEYTE**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO PASTRANA, LEYTE in the CSC website:

  
EVANGELINA G. ABRETIL  
HRMO - designate

Date: March 23, 2023

| No. | Position Title<br>(Parenthetical Title, if applicable) | Plantilla Item No. | Salary/<br>Job/<br>Pay<br>Grade | Monthly Salary | Qualification Standards   |                              |                               |  |                               | Place of Assignment   |
|-----|--|--------------------|---------------------------------|----------------|---|------------------------------|-------------------------------|--|-------------------------------|---|
|     |  |                    |                                 |                | Education   | Training                     | Experience                    | Eligibility                            | Competency<br>(if applicable) |   |
| 1   | Medical Technologist I                                 | 102                | 11                              | 17,807.00      | Bachelor's degree in Medical Technology or Bachelor of Science in Public Health | None required                | None required                 | R.A 1080                               | N/A                           | Municipal Health Office Pastrana, Leyte                       |
| 2   | Engineer II  | 115                | 16                              | 26,705.00      | Bachelor's degree in Engineering relevant to the job                            | 4 hours of relevant training | 1 year of relevant experience | R.A 1080                               | N/A                           | Municipal Engineering Office Pastrana, Leyte                  |
| 3   | Social Welfare Aide                                    | 108                | 4                               | 10,495.00      | High School Graduate  | None required                | None required                 | None required<br>(MC 11, S96-Cat. III) | N/A                           | Municipal Social Welfare & Development Office Pastrana, Leyte |
|     | NOTHING FOLLOWS  |                    |                                 |                |   |                              |                               |  |                               |   |

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than April 10, 2023.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. This Office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD) religion, ethnicity, political affiliator to include members of the indigenous communities and those with diverse sexual orientation, gender identify and expression (SOGIE).

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

  
EVANGELINA G. ABRETIL

HRMO - designate

Brgy. District 1 Pastrana, Leyte

[vangieabretil11@gmail.com](mailto:vangieabretil11@gmail.com)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.