Electronic copy to be submitted to the CSC FO must be in MS Excel format

Republic of the Philippines MGO PARANAS (WRIGHT), SAMAR (WESTERN) Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO PARANAS (WRIGHT), SAMAR (WESTERN) in the CSC website:

Date: January 4, 2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards						
					Education	Training	Experience	Eligibility	Competency	(if applicable)	Place of Assignmer
1	Municipal Government Assistant Department Head I	10-1	22	68,415.00	Bachelor's Degree (Preferably Doctor of Medicine)	120 Hours of supervisory / management learning and development intervention	3 Years of supervisory / management experience	Second Level	Building Collaborative, inclusive Working Relationship. Leading Change Creating and Nurturing a High Performing Organization Managing Performance and Coaching for Results Thinking Strategically and Creatively		Municipal Health Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than January 19, 2022.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 2. Performance rating in the last rating period (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

JESUS B. ROYANDOYAN Supervising Administrative Officer LGU-Paranas jess.royandoyan@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.