

Republic of the Philippines
LGU-PAMBUJAN, NORTHERN SAMAR
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant position, which are authorized to be filled, at the LGU-Pambujan in the CSC website:



GINA P. ADORA

HRMO II

Date: June 14, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly/Daily Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Aide III (Clerk I)		3	250.00/Day	Completion of 2 yrs studies in college	None Required	None Required	CS-Subprofessional (1st Level Eligibility)		Mayor's Office, LGU-Pambujan
2	Administrative Aide III (Clerk I)		3	250.00/Day	Completion of 2 yrs studies in college	None Required	None Required	CS-Subprofessional (1st Level Eligibility)		GSO, LGU-Pambujan
3	Administrative Aide III (Clerk I)		3	250.00/Day	Completion of 2 yrs studies in college	None Required	None Required	CS-Subprofessional (1st Level Eligibility)		Mayor's Office, LGU-Pambujan
4	Administrative Aide III (Clerk I)		3	200.00/Day	Completion of 2 yrs studies in college	None Required	None Required	CS-Subprofessional (1st Level Eligibility)		Mayor's Office, LGU-Pambujan
5	Administrative Aide III (Clerk I)		3	250.00/Day	Completion of 2 yrs studies in college	None Required	None Required	CS-Subprofessional (1st Level Eligibility)		MSWDO, LGU-PAMBUJAN
6	Administrative Aide III (Clerk I)		3	200.00/Day	Completion of 2 yrs studies in college	None Required	None Required	CS-Subprofessional (1st Level Eligibility)		BAC Office, LGU-Pambujan

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than June 30, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

GINA P. ADORA

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LGU-Pambujan, Northern Samar

ginaadora76@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

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7	Agricultural Technician I		6	200.00/Day	Completion of 2 yrs studies in college	None Required	None Required	CS-Subprofessional (1st Level Eligibility)		Mun.Agri.Office, LGU-Pambujan
8	Driver I		3	250.00/Day	Elementary Graduate	None Required	None Required	Driver's License (MCII,s 96-CATII)		LGU-Pambujan
9	Coop. Dev't Specialist I		11	250.00/Day	Bachelor's Degree	None Required	None Required	CS-Professional (2nd Level Eligibility)		Mayor's Office, LGU-Pambujan
10	Administrative Aide III (Clerk I)		3	200.00/Day	Completion of 2 yrs studies in college	None Required	None Required	CS-Subprofessional (1st Level Eligibility)		Mun. Budget Office, LGU-Pambujan
11	Administrative Aide III (Clerk I)		3	250.00/Day	Completion of 2 yrs studies in college	None Required	None Required	CS-Subprofessional (1st Level Eligibility)		LGU-Pambujan
12	Revenue Collection Clerk I		5	250.00/Day	Completion of 2 yrs studies in college	1year relevant training	None Required	CS-Subprofessional (1st Level Eligibility)		MTO, LGU-Pambujan

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13	Agricultural Technician		6	200.00/Day	Completion of 2 yrs studies in college	None Required	None Required	CS-Subprofessional (1st Level Eligibility)		Mun. Agri. Office, LGU-Pambujan
14	Day Care Worker		6	250.00/Day	High School Graduate	None Required	None Required	MCII,s 96-CAT II		Mayor's Office, LGU-Pambujan
15	License Inspector I		3	350.00/Day	Completion of 2 yrs studies in college	None Required	None Required	CS-Subprofessional (1st Level Eligibility)		Mun. Treasurer's Office, LGU-Pambujan
16	Administrative Aide III (Clerk I)		3	250.00/Day	Completion of 2 yrs studies in college	None Required	None Required	CS-Subprofessional (1st Level Eligibility)		BAC Office, LGU-Pambujan
17	Agricultural Technician I		6	200.00/Day	Completion of 2 yrs studies in college	None Required	None Required	CS-Subprofessional (1st Level Eligibility)		Mun. Agri. Office, LGU-Pambujan
18	Agricultural Technician I		6	200.00/Day	Completion of 2 yrs studies in college	None Required	None Required	CS-Subprofessional (1st Level Eligibility)		Mun. Agri. Office, LGU-Pambujan

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CS Form No. 9
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19	Administrative Aide III (Clerk I)		3	250.00/Day	Completion of 2 yrs studies in college	None Required	None Required	CS-Subprofessional (1st Level Eligibility)		Mayor's Office, LGU-Pambujan
20	Administrative Aide III (Clerk I)		3	200.00/Day	Completion of 2 yrs studies in college	None Required	None Required	CS-Subprofessional (1st Level Eligibility)		MSWDO, LGU-PAMBUJAN
21	Sports Dev't Officer I		10	250.00/Day	Bachelor's Degree	None Required	None Required	CS-Professional (2nd Level Eligibility)		Mayor's Office, LGU-Pambujan
22	Public Relations Officer I		11	300.00/Day	Bachelor's Degree	None Required	None Required	CS-Professional (2nd Level Eligibility)		Mayor's Office, LGU-Pambujan
23	Aquaculture Technician I		6	200.00/Day	Completion of 2 yrs studies in college	None Required	None Required	CS-Subprofessional (1st Level Eligibility)		Mun. Agri. Office, LGU-Pambujan
24	Administrative Aide III (Clerk I)		3	250.00/Day	Completion of 2 yrs studies in college	None Required	None Required	CS-Subprofessional (1st Level Eligibility)		Mun. Treasurer's Office, LGU-Pambujan

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25	Administrative Aide III (Clerk I)		3	250.00/Day	Completion of 2 yrs studies in college	None Required	None Required	CS-Subprofessional (1st Level Eligibility)		Mun.Admin, LGU-Pambujan
26	Administrative Aide III (Clerk I)		3	200.00/Day	Completion of 2 yrs studies in college	None Required	None Required	CS-Subprofessional (1st Level Eligibility)		Mayor's Office, LGU-Pambujan
27	Engineering Assistant		8	200.00/Day	Completion of 2 yrs studies in college	4 hours of relevant training	1 year relevant experience	CS-Subprofessional (1st Level Eligibility)		Mun. Agri. Office, LGU-Pambujan
28	Planning Assistant		8	350.00/day	Completion of 2 yrs studies in college	4 hours of relevant training	1 year relevant experience	CS-Subprofessional (1st Level Eligibility)		MPDO, LGU-Pambujan
29	Agricultural Technician I		6	200.00/Day	Completion of 2 yrs studies in college	None Required	None Required	CS-Subprofessional (1st Level Eligibility)		Mun.Agri.Office, LGU-Pambujan
30	Administrative Aide III (Clerk I)		6	200.00/Day	Completion of 2 yrs studies in college	None Required	None Required	CS-Subprofessional (1st Level Eligibility)		Mun.Accountant's Office, LGU-Pambujan

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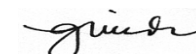
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31	Dental Aide		4	250.00/Day	High School Graduate	None Required	None Required	None Required (MC 11, 2. 96-Cat.III)		Mun. Health Office, LGU-Pambujan
32	Administrative Aide III (Clerk I)		6	300.00/Day	Completion of 2 yrs studies in college	None Required	None Required	CS-Subprofessional (1st Level Eligibility)		Mun. Vice Mayor's Office/SB, LGU-Pambujan
33	Administrative Officer II (Human Resource Management Officer I)	1031-3	11	16,737.00	Bachelor's Degree	None Required	None Required	CS-Professional (Second Level Eligibility)		Office of the Municipal Administrator
34	Administrative Aide VI (Clerk III)	1051-2	6	11,643.00	Completion of 2 yrs studies in college	None Required	None Required	CS-Subprofessional (1st Level Eligibility)		Office of the Municipal Civil Registrar
35	Revenue Collection Clerk I	1091-5a	5	10,981.00	Completion of 2 yrs studies in college	None Required	None Required	CS-Subprofessional (1st Level Eligibility)		Office of the Municipal Treasurer

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