

Republic of the Philippines
 LGU-PAMBUJAN, NORTHERN SAMAR
 Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant position, which are authorized to be filled, at the LGU-Pambujan in the CSC website:



GINA P. ADORA

HRMO II

Date: March 11, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly/ Daily Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Assistant Registration Officer	1051-3	8	13,129.00	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service Sub-Professional (First Level Eligibility)		Office of the Municipal Civil Registrar
2	Accountant II	1081-2	15	24,040.00	Bachelor's Degree in Commerce/ Business Administration major in Accounting	4 hours of relevant training	1 year of relevant experience	RA 1080		Office of the Municipal Accountant
3	Licensing Officer I	1091-9	11	16,737.00	Bachelor's Degree	None Required	None Required	Career Service Professional (Second Level Eligibility)		Office of the Municipal Treasurer
4	Reveue Collection Clerk II	1091-10a	7	12,344.00	Completion of two years studies in college	None Required	None Required	Career Service Sub-Professional (First Level Eligibility)		Office of the Municipal Treasurer
5	Reveue Collection Clerk II	1091-10b	7	12,344.00	Completion of two years studies in college	None Required	None Required	Career Service Sub-Professional (First Level Eligibility)		Office of the Municipal Treasurer

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 26 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

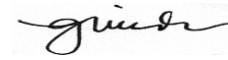
QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

GINA P. ADORA

HRMO II

LGU-Pambujan, Northern Samar

ginaadora76@gmail.com

A handwritten signature in black ink, appearing to read "ginaadora", is positioned in the upper right area of the page.