

**Republic of the Philippines  
LGU-PAMBUJAN, NORTHERN SAMAR  
Request for Publication of Vacant Positions**

**To: CIVIL SERVICE COMMISSION (CSC)**

We hereby request the publication of the following vacant position, which are authorized to be filled, at the LGU-Pambujan in the CSC website:


**GINA P. ADORA**

HRMO II

Date: January 13, 2021

| No. | Position Title (Parenthetical Title, if applicable)                  | Plantilla Item No. | Salary/ Job/ Pay Grade | Monthly/Daily Salary | Qualification Standards   |             |   |                |                            | Place of Assignment   |
|-----|--|--------------------|------------------------|----------------------|---|-------------|---|----------------|----------------------------|---|
|     |  |                    |                        |                      | Education   | Training    | Experience  | Eligibility    | Competency (if applicable) |   |
| 1   | <b>Municipal Government Department Head I (Municipal Accountant)</b> | 1081-1             | 24                     | 63,806.00            | <b>Bachelor's Degree in Commerce/ Business Administration major in Accounting</b> | <b>None</b> | <b>3 years experience in the treasury or accounting service</b> | <b>RA 1080</b> |                            | <b>Office of the Municipal Accountant, LGU-Pambujan, N. Samar</b> |

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than January 28, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

\_\_\_\_\_  
GINA P. ADORA

\_\_\_\_\_  
HRMO II

\_\_\_\_\_  
LGU-Pambujan, Northern Samar

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[ginaadora76@gmail.com](mailto:ginaadora76@gmail.com)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**