

Republic of the Philippines  
Province of Leyte  
Municipality of Palompon

Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We are hereby request the publication of the following vacant positions, which are authorized to be filled, at the LGU-Palompon in the CSC website:

  
**ROSETTE B. PAJARON-POGOY**  
HRMO

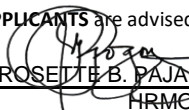
Date: \_\_\_\_\_

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Development Management Officer III	49	18	34,541.00	Bachelor's Degree relevant to the Job	8 hours of relevant training	3 years of supervisory experience	Career Service (Professional) Second Level Eligibility	Acknowledges others' desire for development and creates a team atmosphere towards mutual improvement	MPDO

We encourage interested and qualified applicants regardless of gender, civil status, disability, ethnicity, religion and political affiliation to signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 30, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

  
**ROSETTE B. PAJARON-POGOY**  
HRMO

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Rizal St., Palompon, Leyte

[jgupalompon@gmail.com](mailto:jgupalompon@gmail.com)

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**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**