

Electronic copy to be submitted to the CSC FO must be in MS Excel format

Republic of the Philippines  
**MGO PAGSANGHAN, SAMAR (WESTERN)**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO PAGSANGHAN, SAMAR (WESTERN) in the CSC website:

**PATRICIA T. MARA**  
**HRMP Designate**  
Date: 8/25/2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards						Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)		
1	Municipal Treasurer	30	24	52609	Bachelor's degree preferably in commerce, public administration or Law	None	3 years experience in treasury or accounting services	1st grade or its equivalent/ BCLTE	N/A	Municipal Treasurer's Office	

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than September 9, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

HON. EDGAR C. TAN  
Municipal Mayor  
LGU-Pagsanghan, Samar  
[1971edgartan@gmail.com](mailto:1971edgartan@gmail.com)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.