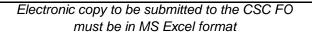
Republic of the Philippines Local Government Unit - MOTIONG, SAMAR Request for Publication of Vacant Positions

## To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of LGU-Motiong, Samar in the CSC website:





Date: April 20, 2021

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards						Place of
					Education	Training	Experience	Eligibility	Competer applic	<b>,</b> ,	Assignment
1	Administrative Assistant III (Secrtary II)	1016-2	9	169,056.00	Completion of 2 years studies in college	1 year of relevant experience	4 nours of relevant	Career Service (Subprofessional) First Level Eligibility			Legislative Office
	x-x-x-x-x-x-x-x-x										

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than May 06, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;

2. Performance rating in the present position for one (1) year (if applicable);

3. Photocopy of Career Service Examination with rating; and

4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

RENATO T. CABAEL Municipal Mayor LGU-Motiong, Samar

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.