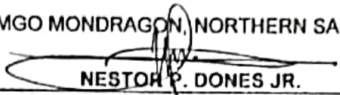


Republic of the Philippines  
**MGO MONDRAGON, NORTHERN SAMAR**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO MONDRAGON, NORTHERN SAMAR in the CSC website:

  
**NESTOR P. DONES JR.**  
Administrative Officer IV (HRMO II)  
Date: 6-Sep-22

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Municipal Government Department Head I (Municipal Social Welfare and Development Officer)	7611-4	24	70728	Bachelor's degree in Social Work or Bachelor's degree preferably in Sociology or any related course	None required	3 years experience in the practice of social work	RA 1080, as amended, (Social Worker)	None	Municipal Social Welfare and Development Office
2	Administrative Aide I (Utility Worker I)	1011-4	1	10014	Must be able to read and write	None required	None required	None required (CSC MC 11, s. 1996, as amended by CSC MC 10, s. 2013 - Cat. III)	None	Office of the Municipal Mayor
3										
4										
5										
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10										

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than September 21, 2022.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **In the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

5. This Office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expression (SOGIE)\*

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**NESTOR P. DONES JR.**  
Administrative Officer IV (HRMO II)  
Brgy. Eco, Mondragon Northern Samar  
[lgumondragon6417@gmail.com](mailto:lgumondragon6417@gmail.com)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**