

Republic of the Philippines
 LOCAL GOVERNMENT UNIT OF MERIDA, LEYTE
Request for Publication of Vacant Positions

CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the LGU-Merida, Leyte in the CSC website:

OSCAR D. CALAMBO
 MGDH I (HRMO)
 Date: 3-Jun-21

Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Competency (if applicable)	Place of Assignment
				Education	Training	Experience	Eligibility		
MGDH I (Municipal Agriculturist I)	75	24	63,806.00	Bachelor's Degree in Agriculture or any related course	none required	3 years acquired experience in agriculture or in a related field	First grade or its equivalent		Agriculture Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than June 16, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/training/license; and
4. Photocopy of Transcript of Records;
5. Photocopy of certificates of trainings and previous employment / experience, if any.

Discouraged individuals regardless of gender, civil status, disability, ethnicity, religion & political affiliation to apply. QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ENGR. ROLANDO M. MALLASENCIO
 Municipal Mayor
 LGU - Merida, Leyte
rkunaw@office@merida.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Electronic copy to be submitted to the CSC FO must be in MS Excel format