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Republic of the Philippines MGO MATALOM, LEYTE Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

| No. Position Title Partilletical Title, if applicable) 1 Assessment Clerk II 2 Assessment Clerk II 3 Assessment Clerk II 4 Assessment Clerk II 52 Assessment Clerk II 54 Assessment Clerk II 55 Assessment Clerk II 56 Assessment Clerk II 57 Assessment Clerk II 58 Assessment Clerk II 59 Assessment Clerk II 50 Assessment Clerk II 50 Assessment Clerk II 51 Assessment Clerk II 52 Assessment Clerk II 53 Assessment Clerk II 54 Assessment Clerk II 55 Assessment Clerk II 56 Assessment Clerk II 57 Assessment Clerk II 58 Assessment Clerk II 59 Assessment Clerk II 50 Assessment Clerk II 50 Assessment Clerk II 51 Assessment Clerk II 52 Assessment Clerk II 53 Assessment Clerk II 54 Assessment Clerk II 55 Assessment Clerk II 56 Assessment Clerk II 57 Assessment Clerk II 58 Assessment Clerk II 59 Assessment Clerk II 50 Assessment Clerk II 50 Assessment Clerk II 50 Assessment Clerk II 51 Assessment Clerk II 52 Assessment Clerk II 53 Assessment Clerk II 54 Assessment Clerk II 55 Assessment Clerk II 56 Assessment Clerk II 57 Assessment Clerk II 58 Assessment Clerk II 59 Assessment Clerk II 50 Assessment Clerk II 50 Assessment Clerk II 50 Assessment Clerk II 51 Assessment Clerk II 52 Assessment Clerk II 53 Assessment Clerk II 54 Assessment Clerk II 56 Assessment Clerk II 57 Assessment Clerk II 58 Assessment Clerk II 59 Assessment Clerk II 50 Assessment Clerk II 50 Assessment Clerk II 50 Assessment Clerk II 50 Assessment Clerk II 51 Assessment Clerk II 52 Assessment Clerk II 53 Assessment Clerk II 54 Assessment Clerk II 55 Assessment Clerk II 56 Assessment Clerk II 57 Assessment Clerk II 58 Assessment Clerk II 58 Assessment Clerk II 58 Assessment Clerk II 59 Assessment Clerk II 50 | * | We hereby request the publ | ication of the follow | ring vacant p | oositions, which | are authorized to be filled, at | the MGO MATALON | M, LEYTE in the CS | | ARIDAD V. SALADI | . |
|--|---|---|-----------------------|---------------|------------------|---------------------------------|-----------------|----------------------|-------------------------------|------------------|-------------------------------------|
| Position Title (Parenthetical Title, if applicable) Plantilla Item No. Salary/ Grade Monthly Salary Education Training Experience Eligibility Competency (if applicable) Place of Assignment Clerk II 52 6 13,502.00 Completion of two years studies in college None Required None Required None Required Subprofessional), First Level N/A Office of the Mun Assessor Subprofessional Subprof | | | | | | | | | | HRMO | |
| No. (Parenthetical Title, if applicable) Plantilla Item No. Job/ Pay Grade Education Training Experience Eligibility Competency (if applicable) Place of Assigns Civil Service (Subprofessional), First Level Eligibility Assessment Clerk II Assessment Clerk II Solution Training Experience None Required None | | | | | | | | | Date: | Oct | ober 19, 2022 |
| Assessment Clerk II Assessmen | | | | | Monthly | | G | Qualification Standa | rds | | - |
| Assessment Clerk II 52 6 13,502.00 Completed of two years studies in college None Required None Required (Subprofessional), First Level Eligibility | | [1] 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 | Plantilla Item No. | | | Education | Training | Experience | Eligibility | | Place of Assignment |
| 3 4 5 6 7 8 | 1 | Assessment Clerk II | 52 | 6 | 13,502.00 | | None Required | None Required | (Subprofessional),First Level | | Office of the Municipal Assessor |
| 4 5 6 7 8 | 2 | | | | | | | | | | |
| 5 6 7 8 | 3 | | | | | | | | | | |
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than November 3, 2022

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 2. Performance rating in the last rating period (if applicable):
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.
- 5. This Office encourages all interested and qualified applicants and promote equal opportunity to all men and women at all levels of position without discrimination regardless of age, gender civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation gender identity and expression (SOGIE)

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

| Caridad V. Salado | |
|----------------------|--|
| HRMO III | |
| LGU - Matalom, leyte | |
| matalomice@gmail.com | |

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.