Electronic copy to be submitted to the CSC FO must be in MS Excel format

Republic of the Philippines MGO MAPANAS, NORTHERN SAMAR Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions	which are authorized to be filled	, at the MGO MAPANAS,	, NORTHERN SAMAR in the CSC website:
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AVELINO C. LAODENIO

HRMO II

Date: 01/04/2023

	Position Title		Salary/		Qualification Standards				Place of	
No.	(Parenthetical Title, if applicable)	Plantilla Item No.	Pay Grade	,	Education	Training	Experience	Eligibility	Competency (if applicable)	Assignment
1	Supervising Administrative Officer	20	22-1	48974	Bachelor's Degree Relevant to the job	16 hours of relevant training	3 years of relevant experience	Career Service (Professional) Second Level Eligibility	N/A	LGU- Mapanas

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than January 19, 2023.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 2. Performance rating in the last rating period (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license;
- 4. Photocopy of Transcript of Records
- 5. This office highly encourages all interested and qualified applicants and promote equal employment opportunity to all men and women at all levels of position w/out discrimination regardless of age, gender, civil status, person w/ disability (PWD), relegion, ethnicity, political affiliation to include members of the indigenious communities and those with diverse sexual orientation, gender identity and expression (SOGIE)

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

AVELINO C. LAODENIO
HRMO II
Brgy. Del Norte, Mapanas, N. Samar
avelinolaodenio648@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.