

Republic of the Philippines  
**MUNICIPALITY OF MALITBOG**  
Province of Southern Leyte

**Request for Publication of Vacant Positions**

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the LGU-Malitbog, Southern Leyte in the CSC website:

**MAJALALA C. FLORES**  
MSWDO/HRMO-Designate  
Date: May 05, 2021

| No. | Position Title<br>(Parenthetical Title,<br>if applicable) | Planilla Item<br>No. | Salary/<br>Job/ Pay<br>Grade | Monthly<br>Salary | Qualification Standards   |               |               |   |                               |                     |  |                     |
|-----|---|----------------------|------------------------------|-------------------|---|---------------|---------------|---|-------------------------------|---------------------|--|---------------------|
|     |   |                      |                              |                   | Education   | Training      | Experience    | Eligibility   | Competency<br>(if applicable) | Place of Assignment |  |                     |
| 1   | HEAVY EQUIPMENT<br>OPERATOR II                            | 79                   | SG-6                         | P11, 135.00       | High School<br>Graduate or<br>Completion of<br>relevant vocational/<br>trade school | None required | None required | Heavy Equipment<br>Operator<br>(CSC MC No. 10,<br>s.2013 - Category II) |                               |                     |  | Office of the Mayor |
|     |   |                      |                              |                   |   |               |               |   |                               |                     |  |                     |
|     |   |                      |                              |                   |   |               |               |   |                               |                     |  |                     |

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than May 13, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

**JOSE M. GO, JR.**  
Municipal Mayor  
LGU-Malitbog, Southern Leyte  
[jumalitbog\\_sleyte@yahoo.com](mailto:jumalitbog_sleyte@yahoo.com)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.