




Republic of the Philippines  
Province of Southern Leyte  
**Municipality of Macrohon**  
Macrohon, Southern Leyte

### Request for Publication of Vacant Positions

To: **CIVIL SERVICE COMMISSION (CSC)**

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the **LGU-MACROHON** in the CSC website:

  
**HELEN B. ABARICO, MPA**  
MGDH I

Date: January 29, 2021

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment	
					Education	Training	Experience	Eligibility		Competency (if applicable)
1	Electrician II	111	6	P 12,150.00	High School graduate or completion of relevant vocational / trade course	None Required	None Required	Electrician (Building Wiring) (-250 Volts) (MC 11, s. 96 - Cat II, as amended)		Municipal Engineer's Office
2	Social Welfare Officer I	115	11	P 17,908.00	Bachelor's Degree in Social Work	None Required	None Required	Relevant RA 1080 (Social Worker)		MSWDO

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **February 15, 2021**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**HELEN B. ABARICO, MPA**  
MGDH I  
LGU-MACROHON  
Email Add: [shepherd.abarico@yahoo.com](mailto:shepherd.abarico@yahoo.com)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**