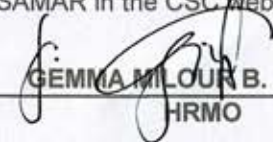


Republic of the Philippines  
**MGO LLORENTE, EASTERN SAMAR**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO LLORENTE, EASTERN SAMAR in the CSC website:

  
**GEMMA MILOUR B. TAVERA**  
HRMO

Date: October 6, 2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Municipal Government Department Head I (Municipal Social Welfare and Development Officer)	7611-01	24	70,728.00	Bachelor's Degree in Social Work or Bachelor's Degree in Sociology or any related course	24 hours of training in management and supervision	3 years experience in the practice of social work	Relevant RA 1080		Office of the Municipal Social Welfare and Development
2	Municipal Government Assistant Department Head I (Assistant Municipal Engineer)	8751-07	22	55,970.00	Bachelor's Degree	16 hours of relevant training	3 years of relevant experience	Relevant RA 1080		Office of the Municipal Engineer
3	Project Development Officer I	1041-05	11	19,102.00	Bachelor's Degree relevant to the position	None required	None required	Career Service (Professional) Second Level Eligibility		Office of the Municipal Planning and Development Coordinator

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than October 24, 2022.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

*"This Office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expression (SOGIE)."*

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

  
\_\_\_\_\_  
**GEMMA MILOUR B. TAVERA**

Admin. Officer V (HRMO III)

\_\_\_\_\_  
Brgy. 8, Municipal Bldg., Llorente E. Samar

\_\_\_\_\_  
[hrmollorente@gmail.com](mailto:hrmollorente@gmail.com)  
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**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**