CS Form No. 9
Revised 2018

Republic of the Philippines
Municipality of Libagon
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the __Municipality of Libagon__ in the CSC website:

AGUSTINA L. SOLSONA
HRMA

Date: February 9, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Social Welfare Officer II	34	15	20,307.00	Bachelor's Degree in Social Work	4 hours of relevant training	1 year of relevant experience	RA 1080 (Social Worker)	N/A	Municipal Social Welfare and Development Office
2	Administrative Officer II (Human Resource Management Officer I)	67	11	14,125.00	Bachelor's degree	None required	None required	Career Service (Professional) Second Level Eligibility	N/A	Office of the Municipal Mayor
3	Municipal Health Officer I	41	24	73,299.00	Doctor of Medicine	None required	3 years experience as medical practitioner	RA 1080	N/A	Municipal Health Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 24, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

AGUSTINA L. SOLSONA
Human Resource Management Assistant
Municipality of Libagon, Libagon, So. Leyte
tinasolsona@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.