

Republic of the Philippines
MGO LIBAGON, SOUTHERN LEYTE
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO LIBAGON, SOUTHERN LEYTE in the CSC website:

Alm
AGUSTINA L. SOLSONA
HRMO

Date: January 04, 2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment	
					Education	Training	Experience	Eligibility		Competency (if applicable)
1	Municipal Health Officer I	41	24	86742	Doctor of Medicine	None required	3 years experience as medical practitioner	RA 1080	N/A	Municipal Health Office
2	Administrative Aide V (Plumber II)	100	5	10693	Elementary School Graduate	None required	None required	Pipefitter or Plumber (MC 11, s.96 Cat. I)	N/A	Municipal Engineering Office
3	Administrative Aide I (Utility Worker I)	61	1	8424	Must be able to read and write	None required	None required	None required (MC 11, s.96 Cat. III)	N/A	Municipal Civil Registry Office
4	Administrative Aide I (Utility Worker I)	96	1	8424	Must be able to read and write	None required	None required	None required (MC 11, s.96 Cat. III)	N/A	Office of the Municipal Mayor

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than January 20, 2023.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and

4. Photocopy of Transcript of Records.
5. This office highly encourages all interested and qualified applicant and promotes equal employment opportunity to all men and women of all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expression (SOGIB).

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

AGUSTINA L. SOLSONA

Human Resource Management Assistan

Municipality of Libagon, Libagon, So. Leyt

tinasolsona@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.