

Republic of the Philippines
MGO LAWAAAN, EASTERN SAMAR
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO LAWAAAN, EASTERN SAMAR in the CSC website:

EVELYN B. GAÑAS
HRMO

Date: 10-Feb-21

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Planning Officer I	1041-2-16	11	15,621.00	Bachelor's	None required	None required	CS Prof./ 2nd		MPDC Office
					degree relevant			Level Eligibility		LGU-Lawaan
					to the job.					
2	Accounting Clerk II	1081-3	6	10,867.00	Completion of	None required	None required	CS Sub. Prof./		Mun. Accounting
					two years studies			1st Level		Office, LGU-Lawaan
					in college			Eligibility		

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 28, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

EVELYN B. GAÑAS

HRMO-IV

LGU-LAWAAN

lgulawaan@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.