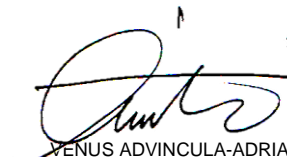


Republic of the Philippines
MGO LAVEZARES, NORTHERN SAMAR
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO LAVEZARES, NORTHERN SAMAR in the CSC website:



VENUS ADVINCULA-ADRIATICO

HRMO

Date: August 5, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Aide VI (Accounting Clerk II)	1041-4.1	6	11,643.00	Completion of 2 years studies in College	None Required	None Required	CS Subprof		Mun. Accounting Office
2	Admin. Aide I (Utility Worker I)	1051-5	1	8,663.00	Must be able to read and write	None Required	None Required	None Required		Mun. Budget Office
3	Draftsman I (B)	1081-3	6	11,643.00	Completion of 2 years studies in College or HS graduate with relevant Vocational/Trade Course	None Required	None Required	Draftsman (MC 11 Category II)		Mun. Engineering Office
4										
5										
6										
7										
8										
9										
10										

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than December 29, 2019.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to ~~hand deliver~~ send through courier/email their application to:

VENUS ADVINCULA-ADRIATICO

HRMO II

MGO Lavezares, N. Samar

lavezareslgu@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.