


Electronic copy to be submitted to the CSC FO  
must be in MS Excel format

**Republic of the Philippines  
Province of Northern Samar  
Municipality of Lavezares  
Request for Publication of Vacant Positions**

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of LGU-Lavezares in the CSC website:

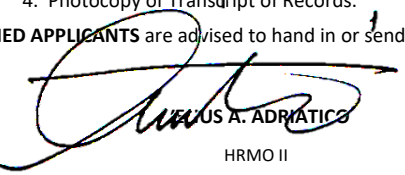
  
**EDITO B. SALUDAGA**  
Municipal Mayor  
Date: January 14, 2021

No.	Position Title	Plantilla Item No.	Salary/		Qualification Standards					Place of Assignment
			Job/ Pay Grade	Monthly Salary	Education	Training	Experience	Eligibility	Competency (If applicable)	
1	MGDH I (Mun. Health Officer I)	4411	24	85,074.00	Doctor of Medicine	None	3 yrs exp as Medical Practitioner	RA 1080		Mun. Health Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than \_\_\_\_\_.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

  
**VENUS A. ADRIATICO**  
HRMO II

LGU-Lavezares, Lavezares, N. Samar

Email Address: venus\_adriatico78@yahoo.com

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**






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Province of Northern Samar  
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Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

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EDITO B. SALUD, CA  
Municipal Mayor  
Date: January 14, 2024

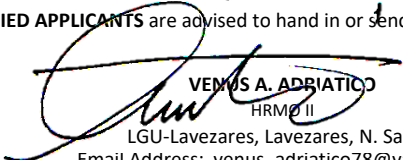
No.	Position Title	Plantilla Item No.	Salary/		Qualification Standards					Place of Assignment
			Job/ Pay Grade	Monthly Salary	Education	Training	Experience	Eligibility	Competency (If applicable)	
1	Human Resource Management Officer IV	1011-4	22	50,150.00	Bachelor's degree relevant to the job	16 hours relevant training	3 years of relevant experience	Career Service (Professional) 2nd Level Elig		Office of the Mayor
2	Admin. Aide I (Utility Worker I)	1011-13.3	1	8,663.00	Must be able to read and write	None Required	None Required	None Required		Office of the Mayor
3	Admin. Aide I (Utility Worker I)	1011-13.8	1	8,663.00	Must be able to read and write	None Required	None Required	None Required		Office of the Mayor
4	Stenographer II (B)	1021-6	6	11,643.00	Completion of 2 years in College	None Required	None Required	CS Subproof 1st Level Elig		Sangguniang Bayan Office
5	Records Officer I	1021-7	10	15,164.00	Bachelor's degree relevant to the job	None Required	None Required	Career Service (Professional) 2nd Level Elig		Sangguniang Bayan Office
6	Admin. Asst II (Bookkeeper I) B	1041-3.1	8	13,129.00	Completion of 2 years in College	4 hrs of relevant trng	1 year relevant Experience	CS Subproof 1st Level Elig		Accounting Office
7	Admin. Asst II (Bookkeeper I) C	1041-3.2	8	13,129.00	Completion of 2 years in College	4 hrs of relevant trng	1 year relevant Experience	CS Subproof 1st Level Elig		Accounting Office
8	Bookbinder II	1051-4	4	10,355.00	Elem. School Grad	None Required	None Required	None Required		Mun. Budget Office
10	Tax Mapper III	1061-2	18	31,619.00	Bachelor's degree	8 hours	2 yrs rel exp	Career Service		Mun. Assessor's Office

					relevant to the job	relevant trng		(Professional) 2nd Level Elig		
11	Admin. Aide I	1061-9	1	8,663.00	Must be able to read and write	None Required	None Required	None Required		Mun. Assessor's Office
12	Draftsman III	1081-2	11	16,737.00	Completion of 2 yrs in College or HS Grad with related Vocational Course	8 hours of relevant trng	2 yrs rel exp	None Required		Mun. Engineer's Office
13	Social Welfare Officer I	2011-2	11	16,737.00	Bachelor's degree relevant to the job	None Required	None Required	Career Service (Professional) 2nd Level Elig		MSWDO
14	Agricultural Technologist	2031-1.4	10	15,164.00	Bachelor's degree relevant to the job	None Required	None Required	RA 1080		Mun. Agriculture Office

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