

Republic of the Philippines
MGO LAOANG, NORTHERN SAMAR
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO LAOANG, NORTHERN SAMAR in the CSC website:


JEROME T. ONG
HRMO

Date: November 7, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Sanitation Inspector	4411-58	6	16,200.00	completion of two years studies in college	none required	none required	Career Service (Sub professional) Appropriate Eligibility for First Level Positions		Rural Health Unit/MHO
2	Secretary to the Sanggunian	1022-19	24	73,731.00	College degree preferably in law, commerce or public administration from a recognized college or university	none required	none required	First Grade Civil Service Eligible or its equivalent		Sangguniang Bayan Office
3	Revenue Collection Clerk I	1091-43.2	5	12,294.00	completion of two years studies in college	none required	none required	Career Service (Sub professional) Appropriate Eligibility for First Level Positions		Municipal Treasurer's Office

Interested and qualified applicants should signify their interest in writing, regardless of gender, civil status, age, disability, ethnicity, and members of the Indigenous Communities, and those from any Sexual Orientation and Gender Identities and Expression (SOGIE). Attach the following documents to the application letter and send to the address below not later than November 24, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

JEROME T. ONG

HRMO IV

E. Lagrimas St., Brgy Guilaoage, Laoang, N. Samar

lgulaoang2014@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.