

Republic of the Philippines
Local Government Unit
Jipapad Eastern Samar
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the Publication of the following vacant positions of the Local Government Unit of, Jipapad Eastern Samar in the CSC Website


HON. BENJAMIN E. VER, MD
(Head of Agency)

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment
					Education	Training	Experience	Eligibility	
1	Administrative Officer IV (HRMO II)	3-A	15.00	23,503.00	Bachelor's Degree	Four hours (4) of Relevant Training	1 year of Relevant Experience	Carrer Service Professional Eligibility	Municipal Human Resource Management Office

Interested and qualified applicant should signify their interest in writing, attach the following documents to the application letter and send to the address below not later than June 30, 2021

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

~~HON. BENJAMIN E. VER~~
Municipal Mayor
Barangay 02, Jipapad E. Samar
benievermd@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.