

Republic of the Philippines  
**MGO JIPAPAD, EASTREN SAMAR**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO JIPAPAD, EASTREN SAMAR in the CSC website:

MA. LAURA BERNADINE M. ENGO  
HRMO

Date: 07/08/2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthl y Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Internal Auditor II	57	15	23,503	Bachelor's Degree Relevant to the Job	Four (4) hours of	One (1) year of relevant experience	(Professional)/Se cond Level Eligibility		Municipal Auditing Services Office
2	Agriculturist II	51	15	24,560	Bachelor's Degree in Agriculture or other Allied Courses such as Agricultural Engineering, Fisheries Technology and Veterinary Medicine	Four (4) hours of relevant training	One (1) year of relevant experience	R.A. 1080		Office of the Municipal Agricultural Services
3	Revenue Collection Clerk 1	29	5	11,136	Completion of at least two years in college	None Required	None-Required	CSC Sub-Professional Eligibility or its equivalent	None	Office of the Municipal Treasurer

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 24, 2022

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable);

3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

5. This Office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expression (SUGIE)

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MA. LAURA BERNADINE M. ENGO  
MGADH1 (HRMO)  
Barangay 04, Jipapad E. Samar  
ma.laurabernadine\_engo@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.