

Republic of the Philippines
MUNICIPALITY OF JIABONG, Jiabong, Samar Request
for Publication of Vacant Positions

Electronic copy to be submitted to the

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the **LGU-Jiabong** in

the CSC website:

HONORATO A. LABRAGUE III
HRMO



Date: 26-Jan-21

No	Position Title (Parenthetical Title, if applicable)	Plantilla a Item No.	Sala ry/ Job/ Pay Grad e	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competen cy (if applicable)	
1	Administrative Aide I (Utility Worker I)	1050-02	1	P 6,987.00	Must be able to read and write	None required	None required	None required (MC 10, s. 2013 - Cat. III)		Municipal Civil Registrar Office
2	Administrative Aide I (Utility Worker I)	8090-02	1	P 6,987.00	Must be able to read and write	None required	None required	None required (MC 10, s. 2013 - Cat. III)		Municipal Tourism Office
xxxxxxxxx nothing follows xxxxxxxxxxxx										

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 11, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph; 2. Performance rating **in the last rating period** (if applicable);

3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Hon. Julie Uy-Cereno

Municipal Mayor

LGU- Jiabong, Samar

jjabongigu@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.