


Republic of the Philippines
MGO HINABANGAN, SAMAR (WESTERN)
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO HINABANGAN, SAMAR (WESTERN) in the CSC website:


VIRGINIA B. CARDENAS

HRMO

Date: **July 11, 2022**

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Municipal Assessor I	MASS-65-2018	24	66308	Bachelor's degree preferably in Civil or Mechanical Engineering, Commerce, or any other related course	None	3 years experience in real property assessment work or in any related field	RA 1080 (Real Estate Service)	<ul style="list-style-type: none"> >Building collaborative, inclusive working relationships (Advanced) >Managing performance and coaching for results (Advanced) >Leading Change (Advanced) >Thinking strategically and creatively (Advanced) >Creating and nurturing a high performing organization (Advanced) 	Office of the Municipal Assessor
	Planning Officer II	PLO2-12-2022	15	26323	Bachelor's degree relevant to the job	4 hours of relevant training	1 years of relevant experience	Career Service (Professional) Second Level Eligibility	N/A	Office of the Municipal Planning and Development Coordinator

2	Engineer I	ENG1-66-2022	12	20706	Bachelor's degree in Engineering relevant to the job	None required	None required	RA 1080 (Civil Engineer)	N/A	Office of the Municipal Engineer
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **July 26, 2022.**

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

5. *This Office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse orientation, gender identity and expression (SOGIE).*

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

VIRGINIA B. CARDENAS
Supervising Administrative Officer (HRMO IV)
Brgy. Rawis, Hinabangan, Samar, 6713
virginiacardenas25@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.