

Republic of the Philippines  
LOCAL GOVERNMENT UNIT OF HERNANI, E. SAMAR  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the LGU-Hernani, E. Samar in the CSC website:

  
EDILBERTO L. MACASOJOT  
HRMA

Date: 10-May-21

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Municipal Treasurer	2	24	P 59,552.00	Holder of college degree preferably in commerce, Public Administration or Law from a recognized college or university.	Non Required	Have aquired experience in treasury or accounting services for at least (3) years	A first grade civil service eligible or its equivalent /BCLTE Passer is a must.	N/A	MUNICIPAL TREASURER'S OFFICE, LGU-HERNANI, E. SAMAR

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than May 25, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

**EDILBERTO L. MACASOJOT**

HRMA

LGU-HERNANI, E. SAMAR

[edil.macasojot@gmail.com](mailto:edil.macasojot@gmail.com)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.