

Republic of the Philippines
MGO GENERAL MACARTHUR, EASTERN SAMAR
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO GENERAL MACARTHUR, EASTERN SAMAR in the CSC website:


SALVADOR A. ANABA-AB

HRMO

Date: June 16, 2021

| No. | Position Title (Parenthetical Title, if applicable) | Plantilla Item No. | Salary/ Job/ Pay Grade | Monthly Salary | Qualification Standards | | | | | | Place of Assignment |
|-----|---|-----------------------|------------------------------|-------------------|-----------------------------------|---------------|---------------|---------------|------------------------------|--|---------------------|
| | | | | | Education | Training | Experience | Eligibility | Competency applicability) | (if | |
| 1 | Administrative Aide-I | 11 | 1 | 8,424.00 | Must be able to read and write | None Required | None Required | None Required | None | MO-LGU Gen. MacArthur, Eastern Samar | |
| 2 | (Laborer-I) | | | | | | | | | | |
| 3 | Administrative Aide-I | 31a | 1 | 8,424.00 | Must be able to read and write | None Required | None Required | None Required | None | MTO-LGU Gen. MacArthur, Eastern Samar | |
| 4 | (Laborer-I) | | | | | | | | | | |
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 01, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

SALVADOR A. ANABA-AB

Administrative Officer - IV

MGO General MacArthur, Eastern Samar

anabaabsalvador@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.