

Republic of the Philippines  
Local Government Unit - Gandara  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the LGU-Gandara, Samar in the CSC website.

  
EUFEMIO S. OLIVA  
Municipal Mayor

Date: 8/26/2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Municipal Government Assistant Department Head I	8751-10	SG-22	₱56,837.00	Bachelor's Degree in Civil Engineering	120 hours of supervisory / management learning and development intervention undertaken within the last five (5) years	3 years of supervisory / management experience	Career Service Professional / 2nd level eligibility, preferably a licensed Civil Engineer (RA 1080)	Building collaborative, inclusive working relationships Managing performance and coaching for results Leading Change Thinking strategically and creatively Creating and nurturing a high performing organization	Municipal Engineer Office
2	X-X-X-X-X-X-X-X-X-X (NOTHING FOLLOWS) X-X-X-X-X-X-X-X-X-X									
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than September 10, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

HON. EUFEMIO S. OLIVA  
Municipal Mayor  
LGU- Gandara, Samar  
[albumanglag@yahoo.com](mailto:albumanglag@yahoo.com)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.