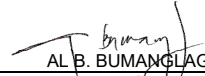


Republic of the Philippines
MGO GANDARA, SAMAR (WESTERN)
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO Gandara , Samar (Western) in the CSC website:


AL B. BUMANGLAG
HRMO III

Date: 01/05/23

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Community Affairs Officer IV	1011-13	22	59469.00	Bachelors Degree	16 hours of relevant training	3 years of relevant experience	Career Service (Professional) / Second level Eligibility		LGU Gandara, Samar (Municipal Mayor Office)
2	Municipal Government Department Head I (Tourism Officer)	2022-01	24	75149.00	Bachelors degree in tourism, business, law, economics, marketing, public administration or other related fields	Department of Tourism Specific and mandatory trainings such as but not limited to the following 1. tourism awareness and capability building seminar for LGU 2.Semina on Disaster Risk Reduction and Management 3.Basic Tourism Statistic Training (BTST) 4.Local Tourism Orientation and; 5.Seminar on Gender and Development Orientation	4 years of work experience and involvement in the tourism industry either in the private sector or the government	Career Service (Professional) / Second level eligibility		LGU Gandara, Samar (Municipal Tourism Office)
3	Agricultural Technologist	8711-06	10	18862.00	Bachelor's Degree in Agriculture or other allied course such as Agricultural engineering, Fisheries Technology and Veterenary Medicine	none required	none required	Relevant RA 1080		LGU Gandara, Samar (Municipal Agriculture Office)
4	Administrative Aide IV (Driver II)	1011-15	4	12744.00	Elementary School Graduate	none required	none required	Professoanal Driver's License (CSC MC II, s.1996, as amended by MC 10,s.2013-category IV)		LGU Gandara, Samar (Municipal Mayor Office)
5	Revenue Collection Clerk I	1091-10	5	13523.00	Completion of two years studies in college	none required	none required	Career Service (Subprofessional) / First Level Eligibility		LGU Gandara, Samar (Municipal Treasurer Office)

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than January 20, 2023.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. This office encourage all interested and qualified applicants and promotes equal opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status person of disability (PWD), ethnicity, political affiliation, to include member of the indigenous communities and those with diverse sexual orientation, gender identity and expression (SOGIE).

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

AL B. BUMANGLAG
HRMO III
DUMALOONG, GANDARA, SAMAR
gandaralgu12345@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.