

Republic of the Philippines
LGU - Gamay, Northern Samar
Request for Publication of Vacant Position

TO: **CIVIL SERVICE COMMISSION (CSC)**

This is to request the publication of the following vacant position of LOCAL GOVERNMENT UNIT, Gamay, Northern Samar in the CSC website.

DR. TIMOTEO T. CAPOQUIAN, jr.

Municipal Mayor

Date:

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competence (If applicable)	
1	INTERNAL AUDITOR V	61	24	63,806.00	Master's Degree	24 hrs. training in management and supervision	4 yr. in position involving management and supervision	Career Service Professional (2nd Level Eligibility)		Auditing Unit, Gamay, Northern Samar
2	SUPPLY OFFICER II	60	14	21,958.00	Bachelor's Degree	4 hrs. of relevant training	1 year of relevant experience	Career Service Sub-Professional (1st Level Eligibility)		General Services Office, Gamay, Northern Samar
3	ADMINISTRATIVE AIDE I	10.11	1	11,551.00	Must be able to read and write	None Required	None Required	None Required (MC 11, s 96 - Cat III)		Office of Health Services, Gamay, Northern Samar

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 22, 2021

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212 Revised 2017) which can be downloaded at www.csc.gov.ph,
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

DR. TIMOTEO T. CAPOQUIAN, JR.

Municipal Mayor

Municipal Hall, Brgy. Central, Gamay, N. Samar

vnablav@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.