

Republic of the Philippines  
**MGO DOLORES, EASTERN SAMAR**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO DOLORES, EASTERN SAMAR in the CSC website:

**SHONNY NIÑO R. CARPESO**

Head of Agency

Date:

June 25 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Nurse I	4411-20	15	33,575.00	Bachelor of Science in Nursing	None Required	None Required	RA 1080		Municipal Health Office
2	Medical Officer II	4411-17	18	43,681.00	Doctor of Medicine	None Required	None Required	RA 1080		Municipal Health Office
3	Engineer I	8751-5	12	20,842.00	Bachelor's Degree in Engineering relevant to the job	None Required	None Required	RA 1080		Municipal Engineering Office
4	Assessment Clerk III	1121-4	9	15,674.00	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) First Level Eligibility		Municipal Assessor's Office
5	Revenue Collection Clerk II	1091-3	7	13,743.00	Completion of two years studies in college	None Required	None Required	Career Service (Subprofessional) First Level Eligibility		Municipal Treasurer's Office
6	Farm Worker I	8711-24	2	10,232.00	Elementary School Graduate	None Required	None Required	None Required (MC 11, s.96 - Cat. III)		Municipal Agricultural Services Office
7	Farm Worker I	8711-25	2	10,232.00	Elementary School Graduate	None Required	None Required	None Required (MC 11, s.96 - Cat. III)		Municipal Agricultural Services Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than

July 12, 2021

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. Preferably a resident of Dolores, Eastern Samar.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

**SHONNY NIÑO R. CARPESO**  
Municipal Mayor

thru **ELDA P. ACUDESIN**

Admin. Off. II/HRMO-Designate

[acudesine84@gmail.com](mailto:acudesine84@gmail.com)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.