



Republic of the Philippines
MUNICIPALITY OF DARAM
 Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC FO
 must be in MS Excel format

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the **LGU-DARAM** in the CSC website:


JOEMAR A. CAFRANCA
 HRMO

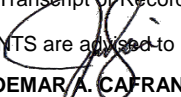
Date: October 11, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Municipal Government Department Head I	316-1	24	68,059.00	bachelor's degree preferably in civil or mechanical engineering, commerce, or any other related course	None required	3 years experience in real property assessment work or in any related fields	RA 1080 (Real Estate Service)		Assessor's Office
2	Assessment Clerk I	316-2	4	11,046.00	Completion of two years studies in college	None required	None required	Career Service (Subprofessional) First level eligibility		Assessor's Office
3	Municipal Government Department Head I	3110-1	24	68,059.00	Bachelor's degree in Civil Engineering	None required	3 years experience in the practice of engineering	RA 1080		Engineering Office
4	Midwife II	3111-6	11	22,316.00	Completion of midwifery course	1 year of relevant training	4 hours of relevant training	RA 1080		Health Office
5	Revenue Collection Clerk II	315-2	7	13,166.00	Completion of two years studies in college	None required	None required	Career Service (Subprofessional) First level eligibility		Treasurer's Office
					xxx	Nothing Follows	xxx			

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than November 12, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:


JOEMAR A. CAFRANCA

HRMO-DESIGNATE

LGU-DARAM, POB. 01, DARAM, SAMAR

joemarcafranca@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.