

Republic of the Philippines
MGO CATUBIG, NORTHERN SAMAR
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO CATUBIG, NORTHERN SAMAR in the CSC website:

E. H. Diaz
ESTELITA H. DIAZ
HRMO

Date: 26-Sep-22

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Municipal Government Assistant Department Head I	1041-39-A	22/1	54732	Bachelor's Degree	16 hours of relevant training	3 years of relevant experience	Career Service (Professional) Second Level Eligibility	N/A	LGU- Catubig Office of the MPDC
2	Engineer I	8751-109-A	12/1	20842	Bachelor's degree in Engineering relevant to the job	None Required	None Required	RA 1080	N/A	LGU- Catubig Office of the Engineering

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **October 11, 2022**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. The LGU-Catubig, N. Samar opens these published vacant positions to all interested and qualified applicants regardless of gender, civil status, religion, and ethnicity including persons with disability.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ESTELITA H. DIAZ

AO-V (HRMO III)

F. De Asis St., Brgy. I, Poblacion, Catubig, N. Samar

lita.diaz142@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.