

Republic of the Philippines
MGO CATARMAN (CAPITAL), NORTHERN SAMAR
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO CATARMAN (CAPITAL), NORTHERN SAMAR in the CSC website:


JOEL D. AROGANTE
MGDH-1/HRMO V

Date: October 13, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Tax Mapping Aide	05-21	4	12426	High School Graduate or completion of relevant vocational/trade course	None Required	None Required	None Required		Office of the Municipal Treasurer
2	Driver II	12-36	4	13807	Elementary School Graduate	None Required	None Required	Driver License		Municipal Health Office
3	Social Welfare Assistant	13-6	8	15755	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional)		Municipal Social Welfare and Development Office
4	Metro Aide	15-11	2	11048	Must be able to read and write	None Required	None Required	None Required		Municipal Environment & Natural Resources Office
5	Admin. Aide-1/Utility Worker	15-29	1	10396	Must be able to read and write	None Required	None Required	None Required		Municipal Environment & Natural Resources Office
6	Admin. Aide-1/Utility Worker	15-30	1	10396	Must be able to read and write	None Required	None Required	None Required		Municipal Environment & Natural Resources Office
7	Metro Aide	15-42	2	11048	Must be able to read and write	None Required	None Required	None Required		Municipal Environment & Natural Resources Office
8	Admin. Aide-1/Utility Worker	20-52	1	10396	Must be able to read and write	None Required	None Required	None Required		Office of the Economic Enterprise
9	Dental Aide	12-31	4	13807	High School Graduate	None Required	None Required	None Required		Municipal Health Office
10	Traffic Aide-1	18-19	3	11717	High School Graduate	None Required	None Required	None Required		Municipal Public Order and Safety Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than October 29, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

***Regardless of age, sex, marital status, race, religious/ethical belief, appearance, gender orientation/preference, regional/ethnic origin, disability, political affiliation, and family status**

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

JOEL D. AROGANTE

MGDH-1/HRMO V

LGU Cataman

jl.delorino2020@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.