

Republic of the Philippines
LGU CATARMAN
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the **LGU CATARMAN** in the CSC website:



JOEL D. AROGANTE
MGDH-1/HRMO V

Date: March 17, 2021

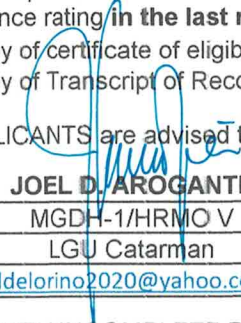
| No. | Position Title (Parenthetical Title, if applicable) | Plantilla Item No. | Salary/ Job/ Pay Grade | Monthly Salary | Qualification Standards | | | | | Place of Assignment |
|-----|--|--------------------|------------------------|------------------|--|------------------------------|----------------------------|----------------------------------|----------------------------|---|
| | | | | | Education | Training | Experience | Eligibility | Competency (if applicable) | |
| 1 | Social Welfare Assistant | 13-4 | 8 | 15,755.00 | Completion of two years studies in college | 4 hours of relevant training | 1 year relevant experience | Career Service (Subprofessional) | | Municipal Social Welfare and Development Office |
| 2 | Admin. Aide-1/Utility Worker | 15-11 | 1 | 10,396.00 | Must be able to read and write | None required | None required | None required | | Municipal Environment and Natural Resources Office |
| 3 | Admin. Aide-1/Utility Worker | 15-26 | 1 | 10,396.00 | Must be able to read and write | None required | None required | None required | | Municipal Environment and Natural Resources Office |
| 4 | Admin. Aide-1/Utility Worker | 15-28 | 1 | 10,396.00 | Must be able to read and write | None required | None required | None required | | Municipal Environment and Natural Resources Office |
| 5 | Local DRRM Officer 1 | 16-12 | 11 | 20,084.00 | Bachelor's Degree | None required | None required | Career Service (Professional) | | Municipal Disaster Risk Reduction and Management Office |
| 6 | Admin. Aide-1/Utility Worker | 16-16 | 1 | 10,396.00 | Must be able to read and write | None required | None required | None required | | Municipal Disaster Risk Reduction and Management Office |
| 7 | Admin. Aide-1/Utility Worker | 16-17 | 1 | 10,396.00 | Must be able to read and write | None required | None required | None required | | Municipal Disaster Risk Reduction and Management Office |
| 8 | Traffic Aide III | 18-3 | 7 | 14,812.00 | High School Graduate | None required | None required | None required | | Municipal Public Order and Safety Office |
| 9 | Admin. Aide-1/Utility Worker | 20-31 | 1 | 10,396.00 | Must be able to read and write | None required | None required | None required | | Office of the Economic Enterprise |
| 10 | Admin. Aide-1/Utility Worker | 20-32 | 1 | 10,396.00 | Must be able to read and write | None required | None required | None required | | Office of the Economic Enterprise |
| 11 | Electronics and Communication Equipment Technician I | 20-38 | 6 | 13,973.00 | Completion of two years studies in college or High School Graduate with relevant vocational/trade course | None required | None required | None required | | Office of the Economic Enterprise |

| | | | | | | | | | | |
|----|------------------------------|-------|---|------------------|--|---------------|---------------|----------------------------------|--|-----------------------------------|
| 12 | Admin. Aide-1/Utility Worker | 20-45 | 1 | 10,396.00 | Must be able to read and write | None required | None required | None required | | Office of the Economic Enterprise |
| 13 | Admin. Aide-1/Utility Worker | 20-46 | 1 | 10,396.00 | Must be able to read and write | None required | None required | None required | | Office of the Economic Enterprise |
| 14 | Meat Inspector 1 | 20-37 | 6 | 13,973.00 | Completion of two years studies in college | None required | None required | Career Service (Subprofessional) | | Office of the Economic Enterprise |
| 15 | Revenue Collection Clerk-1 | 20-50 | 5 | 13,177.00 | Completion of two years studies in college | None required | None required | Career Service (Subprofessional) | | Office of the Economic Enterprise |
| 16 | Admin. Aide-1/Utility Worker | 20-58 | 1 | 10,396.00 | Must be able to read and write | None required | None required | None required | | Office of the Economic Enterprise |

Interested and qualified applicants (regardless of age, sex, marital status, race, religious/ethical belief, appearance, gender orientation/preference, regional/ethnic origin, disability, political affiliation, and family status) should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **April 1, 2021**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:


JOEL D. AROGANTE

 MGDH-1/HRMO V

 LGU Catarman

jldelorino2020@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.