

Republic of the Philippines
MGO CATARMAN (CAPITAL), NORTHERN SAMAR
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO CATARMAN (CAPITAL), NORTHERN SAMAR in the CSC website:


JOEL D. AROGANTE
MGDH-1 (HRMO)

Date: January 9, 2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Municipal Government Assistant Department Head 1 (Assistant Municipal Treasurer)	05-2	22	62967	A holder of a college degree preferably in commerce, public administration, or law from a recognized college or university	None	(3) years experience in the treasury or accounting service	Career Service (Professional) Second Level Eligibility	N/A	Municipal Treasurer's Office
2	Municipal Government Assistant Department Head 1	14-2	22	62967	Bachelor's Degree	16 hours of relevant training	3 years of relevant experience	Career Service (Professional) Second Level Eligibility	N/A	Municipal Agriculture Extension Services Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **January 24, 2023**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

***Regardless of age, sex, marital status, race, religious/ethical belief, appearance, gender orientation/preference, regional/ethnic origin, disability, political affiliation, and family status**

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:



JOEL D. AROGANTE

MGDH-1 (HRMO)

LGU Catarman

jldelorino2020@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.