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must be in MS Excel format

**Republic of the Philippines**  
**(LGU Carigara)**  
**Request for Publication of Vacant Positions**

**To: CIVIL SERVICE COMMISSION (CSC)**

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the (LGU Carigara) in the CSC website

  
**JOCELYN M. INGRATO**  
Administrative Officer I/OIC-HRMO

Date: May 05, 2021

| No | Position Title<br>(Parentetical Title, if applicable) | Plantilla Item No. | Salary/ Job/ Pay Grade | Monthly Salary | Qualification Standards                     |               |               | Place of Assignment |                        |   |                         |
|----|---|--------------------|------------------------|----------------|---|---------------|---------------|---------------------|------------------------|---|-------------------------|
|    |   |                    |                        |                | Education                                   | Training      | Experience    |                     |                        |   |                         |
| 1  | DENTIST I   | XI-5               | 14                     | 29,277.00      | Doctor of Dental Medicine or Dental Surgery | None required | None required | None required       | Eligibility<br>RA 1080 | Competency<br>(if applicable)<br>Not Applicable | Municipal Health Office |

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than \_\_\_\_\_

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**JOCELYN M. INGRATO**  
Administrative Officer I / OIC-HRMO  
EDUARDO MAKABENTA ST. PONONG, CARIGARA, LETTE  
[jocelyningrato@gmail.com](mailto:jocelyningrato@gmail.com)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**