Electronic copy to be submitted to the CSC FO must be in MS Excel format

## Republic of the Philippines MGO CARIGARA, LEYTE Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO CARIGARA, LEYTE in the CSC website:

CRESCENTE F. PRECIA

MGDH I (Chief Administrative Officer)

Date:

January 12, 2022

No.	Position Title (Parenthetical	Plantilla Item	Salary/ Job/	Monthly Salary	Qualification Standards					
	Title, if applicable)	No.	Pay Grade		Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment
1	Nurse II	XI-6	16/1	36628	Bachelor of Science in Nursing	4 hours of relevant training	1 year of relevant experience	RA 1080	Not Applicable	Municipal Health Office
2	Nurse II	XI-7	16/1	36628	Bachelor of Science in Nursing	4 hours of relevant training	1 year of relevant experience	RA 1080	Not Applicable	Municipal Health Office
3	Medical Technologist II	XI-8	15/1	33575	Bachelor's degree in Medical Technology or Bachelor of Science in Public Health	4 hours of relevant training	1 year of relevant experience	RA 1080	Not Applicable	Municipal Health Office
4	Midwife III	XI-10	13/1	28276	Completion of the Midwifery Course	8 hours of relevant training	2 years of relevant experience	RA 1080	Not Applicable	Municipal Health Office
5	Administrative Aide IV (Reproduction Machine Operator II)	IV-3	4/1	12240	Elementary School Graduate	None Required	None Required	None Required (MC 11, s. 96 - Cat. III)	Not Applicable	Human Resource Management Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than January 27, 2022.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 2. Performance rating in the last rating period (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

## CRESCENTE F. PRECIA

MGDH I (Chief Administrative Officer)

Eduardo Makabenta St., Brgy. Ponong, Carigara, Leyte

crescenteprecia@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.