


Republic of the Philippines  
**MGO CAPUL, NORTHERN SAMAR**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO CAPUL, NORTHERN SAMAR in the CSC website:

  
PAMELA G. BAYABAY  
HRMO

Date: 1/20/2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Watchman II	1011-14	4	9,250.00	Elementary School Graduate	None required	None required	None required (MC 11, s. 96 - Cat. III)	N/A	Office of the Municipal Mayor
2	Watchman II	1011-15	4	9,250.00	Elementary School Graduate	None required	None required	None required (MC 11, s. 96 - Cat. III)	N/A	Office of the Municipal Mayor
3	Administrative Aide IV (Bookbinder II)	1091-44	4	9,250.00	Elementary School Graduate	None required	None required	None required (MC 11, s. 96 - Cat. III)	N/A	Office of the Municipal Treasurer

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 4, 2022.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**PAMELA G. BAYABAY**

Administrative Officer IV (HRMO II)

LGU, Capul, Northern Samar

[lgu\\_capulnorthernsamar@yahoo.com](mailto:lgu_capulnorthernsamar@yahoo.com)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**