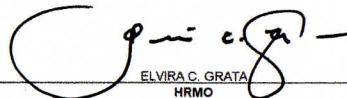


Republic of the Philippines
MGO CAN-AVID, EASTERN SAMAR
Request for Publication of Vacant Positions



ELVIRA C. GRATA
HRMO

Date: January 6, 2022

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filed, at the MGO CAN-AVID, EASTERN SAMAR in the CSC website:

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment	
					Education	Training	Experience	Eligibility		Competency (if applicable)
1	Nurse I	62-a	15	33575	Bachelors degree in nursing	None Required	None Required	RA 1080 (Nursing)		Office of the Municipal Health
2	Midwife I	70-b	9	19593	Completion of Midwifery Course	None Required	None Required	RA 1080 (Midwifery)		Office of the Municipal Health
3	Midwife I	70-c	9	19593	Completion of Midwifery Course	None Required	None Required	RA 1080 (Midwifery)		Office of the Municipal Health
4	Administrative Assistant I (Computer Operator I)	70-d	7	17179	Completion of two-year studies in College or High School graduate with relevant vocational/trade course	None Required	None Required	Relevant MC 11 s. 1996, as amended by CSC MC 10 s. 2013 and/or Career Service Sub-Professional / First Level Eligibility		Office of the Municipal Health
5	Local Disaster Risk Reduction Management Officer II (LDRRMO II)	73	15	25181	Bachelors Degree	Four (4) hours of relevant training	One (1) year of relevant experience on Disaster Risk Reduction Management	Career Service Professional / Second Level Eligibility		Office of the Local Disaster Risk Reduction and Management

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than January 21, 2022.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ELVIRA C. GRATA
HRMO V
Municipal Government of Can-avid
elvragrata@yahoo.com.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.