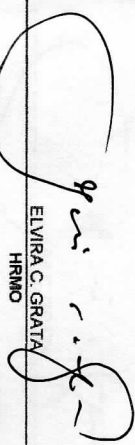


Republic of the Philippines  
MGO CAN-AVID, EASTERN SAMAR  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO CAN-AVID, EASTERN SAMAR in the CSC website:

  
Date: \_\_\_\_\_  
ELVIRA C. GRATIA  
HRMO

July 6, 2021

No.	Position Title (Parentetical Title, if applicable)	Planilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)
1	Labor and Employment Assistant	112	8	13688	Completion of 2 years studies in college	4 hours of relevant training on employment facilitation	1 year of experience in employment facilitation	Career Service (Subprofessional) First Level Eligibility	Municipal Public Employment Service Office
2	Administrative Aide III (Utility Worker II)	75	3	9764	Completion of elementary school course or must know how to read, write and account and be able to interpret verbal or written instruction or normal complexity	None	6 months of experience in manual work	None	Office of the Local Disaster Risk Reduction and Management
3									
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10									

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 22, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ELVIRA C. GRATIA

HRMO V

Municipal Government of Can-avid

[elviragratia@yahoo.com.ph](mailto:elviragratia@yahoo.com.ph)