

Republic of the Philippines
MGO CAN-AVID, EASTERN SAMAR
Request for Publication of Vacant Positions

to: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO CAN-AVID, EASTERN SAMAR in the CSC website:


ELVIRA C. GRATA
HRMO

Date: March 23, 2021

| No. | Position Title (Parenthetical Title, if applicable) | Plantilla Item No. | Salary/ Job/ Pay Grade | Monthly Salary | Qualification Standards | | | | Place of Assignment | |
|-----|--|--------------------|------------------------|----------------|--|---------------------------------------|--|---|---------------------|--|
| | | | | | Education | Training | Experience | Eligibility | | Competency (if applicable) |
| 1 | Municipal Agriculturist | 30 | 24 | 63806 | Bachelor's Degree in Agriculture or other related allied courses such as Agricultural, Engineering, Fisheries Technology and Veterinary Medicine | None | 3 years acquired experience in agriculture or in a related field | Relevant RA 1080 | | Office of the Municipal Agricultural Services |
| 2 | Local Disaster Risk Reduction and Management Officer (Local DRRM Officer IV) | 72 | 22 | 50150 | Bachelor's Degree | 16 hours of relevant training on DRRM | 3 years of relevant experience on DRRM | Career Service Professional / 2nd Level Eligibility | | Office of the Local Disaster Risk Reduction and Management |
| 3 | Internal Auditor II | 99 | 15 | 24040 | Bachelor's Degree relevant to the job | 4 hours of relevant training | 1 year of relevant experience | Career Service Professional / 2nd Level Eligibility | | Office of the Internal Audit |

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than April 12, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ELVIRA C. GRATA

HRMO V

Municipal Government of Can-avid

elviraqrata@yahoo.com.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.