

Republic of the Philippines
MGO CALBIGA, SAMAR (WESTERN)
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO CALBIGA, SAMAR (WESTERN) in the CSC website:


AMADOR D. RAFALES

HRMO

Date: October 21, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Municipal Assessor	1000-11-001	24	65057	Bachelor's degree preferably in Civil or Mechanical Engineering, Commerce or any other related course	None required	3 years experience in real property assessment work or in any related field	RA 1080 (Real Estate Service)		LGU Calbiga, Samar
2	Municipal Government Department Head I (Municipal Environment and Natural Resources Officer)	8000-4-001	24	65057	Bachelor's degree preferably in Environment, Forestry, Agriculture or any related course	None required	3 years experience in environmental and natural resources management, conversion and utilization	Career Service (Professional) 2nd Level Eligibility		LGU Calbiga, Samar
3	Administrative Aide I (Utility Worker I)	1000-6-011	1	9026	Must be able read and write	None Required	None Required	None Required		LGU Calbiga, Samar
4	Administrative Aide I (Utility Worker I)	8000-2-006	1	9026	Must be able read and write	None Required	None Required	None Required		LGU Calbiga, Samar

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than November 8, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

AMADOR D. RAFALES

MGADH I/HRMO

New Municipal Hall, Calbiga, Samar

rafalesamador@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.