


Electronic copy to be submitted to the CSC FO
must be in MS Excel format

Republic of the Philippines
DepEd, Schools Division of CALBAYOG CITY
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DepEd, Schools Division of Calbayog City in the CSC website: 

GRACE S. PAGUNSAN
HRMO

Date: 10/29/2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Teacher III	OSEC-DECSB-TCH3 540539-2012	13	28,276.00	Bachelors Degree in Elem. Education (BEED) or Bachelors Degree plus 18 prof. units in Education	none required	At least 2 years relevant experience	PBET/ TEACHER/ RA-1080	Self-management, Professionalism and Ethics; Result Focus; Teamwork; Service Orientation; Innovation; Oral Communication	Schools Division of Calbayog City - Elementary
2	Teacher III	OSEC-DECSB-TCH3 540212-2014	13	28,276.00	Bachelors Degree in Elem. Education (BEED) or Bachelors Degree plus 18 prof. units in Education	none required	At least 2 years relevant experience	PBET/ TEACHER/ RA-1080	Self-management, Professionalism and Ethics; Result Focus; Teamwork; Service Orientation; Innovation; Oral Communication	Schools Division of Calbayog City - Elementary
3	Teacher III	OSEC-DECSB-TCH3 541170-2016	13	28,276.00	Bachelors Degree in Elem. Education (BEED) or Bachelors Degree plus 18 prof. units in Education	none required	At least 2 years relevant experience	PBET/ TEACHER/ RA-1080	Self-management, Professionalism and Ethics; Result Focus; Teamwork; Service Orientation; Innovation; Oral Communication	Schools Division of Calbayog City - Elementary
	x-x-x									

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than November 9, 2021.

All qualified applicants including Persons with Disability (PWD), Indigenous People (IP) and Sexual Orientation and Gender Identity (SOGI) are encouraged to apply. PWD may request in advance for assistance needed during the hiring process.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating for the last three years (if applicable);
3. Omnibus Certification of Authenticity;
4. Photocopy of certificate of eligibility/rating/license & trainings attended; Certificates of Awards/Recognition received;
5. Certificate of Employment with period and Actual Duties & Function; and
6. Photocopy of Transcript of Records and other applicable documents for ranking.

QUALIFIED APPLICANTS are advised to hand in their application (hard copies) through the records section to:

THELMA CABADSAN-QUITALIG PhD, CESO V
Schools Division Superintendent
c/o **GRACE S. PAGUNSAN**
Administrative Officer IV
Brgy. Hamorawon, Calbayog City
depedcalbayogdivision@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Republic of the Philippines
DepEd, Schools Division of CALBAYOG CITY
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DepEd, Schools Division of Calbayog City in the CSC website:

GRACE S. PAGUNSAN
HRMO

Date: 10/28/2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	School Principal II	OSEC-DECSB--SP2-540298-2010	20	54,251.00	Bachelors Degree in Elem. Education or its equivalent or Bachelors Degree plus 18 prof. units in Education plus 6 units of Management	40 hours of relevant training	1 year as Principal	PBET/ TEACHER/ RA-1080	Self-management; Professionalism and Ethics; Result Focus; Teamwork; Service Orientation; Innovation; Oral	Schools Division of Calbayog City - Elementary
2	Master Teacher I	OSEC-DECSB-MTCHR1-541905-1998	18	43,681.00	Bachelor of Elementary Education (BEED) or Bachelor's Degree plus 18 professional units in education; and 18 units for a Master's Degree in Education or its equivalent	None Required	Three (3) years relevant experience	PBET/ TEACHER/ RA-1080	Communication and Ethics; Result Focus; Teamwork; Service Orientation; Innovation; Oral	Schools Division of Calbayog City - Elementary
3	Head Teacher II	OSEC-DECSB--HTEACH2-540077-2018	15	33,575.00	Bachelors Degree in Elem. Education or Bachelors Degree with 18 professional education units	Twenty-four (24) hours of relevant training	Head Teacher for one (1) year, or Teacher In-Charge for one (1) year, or	PBET/ TEACHER/ RA-1080	Communication; Written Communication; Computer/ICT Skills	Schools Division of Calbayog City - Elementary
4	Head Teacher I	OSEC-DECSB-HTEACH1-540006-2016	14	30,799.00	Bachelor's degree in Secondary Education; or Bachelor's degree with 18 professional education units with appropriate field of specialization	Twenty-four (24) hours of relevant training	Teacher In-Charge for one (1) year, or teacher for three (3) years	PBET/ TEACHER/ RA-1080	Communication; Written Communication; Computer/ICT Skills	Schools Division of Calbayog City - Secondary
5	Teacher I	OSEC-DECSB-TCH1-540370-2017	11	23,877.00	Bachelors Degree in Sec. Education (BSEd) or Bachelors Degree plus 18 prof. unit in education with appropriate major	none required	none required	PBET/ TEACHER/ RA-1080	Computer/ICT Skills	Schools Division of Calbayog City - Secondary
	X-X-X									

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than November 8, 2021.
All qualified applicants including Persons with Disability (PWD), Indigenous People (IP) and Sexual Orientation and Gender Identity (SOGI) are encouraged to apply. PWD may request in advance for assistance needed during the hiring process.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
 2. Performance rating for the last three years (if applicable);
 3. Omnibus Certification of Authenticity;
 4. Photocopy of certificate of eligibility/rating/license & trainings attended; Certificates of Awards/Recognition received;
 5. Certificate of Employment with period and Actual Duties & Function; and
 6. Photocopy of Transcript of Records and other applicable documents for ranking.
- QUALIFIED APPLICANTS are advised to hand in their application (hard copies) through the records section to:

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment
					Education	Training	Experience	Eligibility	

THELMA CABADSAN-QUITALIG PhD, CESO V

Schools Division Superintendent

c/o **GRACE S. PAGUNSAN**

Administrative Officer IV

Brgy. Hamorawon, Calbayog City

depedcalbayogdivision@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.