CS Form No. 9
Revised 2018

Electronic copy to be submitted to the CSC FO must be in MS Excel format

Republic of the Philippines
Province of Biliran
MUNICIPALITY OF CAIBIRAN

Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the LGU - CAIBIRAN in the CSC website:

RUSSEL M. LEE
HRMO

Date: 6-May-21

No.	Position Title **(Parenthetical Title, if applicable)**	Plantilla Item No.	Salary/ Job/ Pay Grade	**Monthly Salary**	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	**PLANNING OFFICER - II**	MPDO-PL02-01	15	P23,503.00	Bachelor's Degree relevant to the job	4 hours relevant training	1 year relevant experience	Career Service Professional		Caibiran, Biliran
2	**SANITATION INSPECTOR - I**	MHO-SI1-01	6	P16,200.00	Completion of two (2) years studies in college	None Required	None Required	Career Service Sub-professional		Caibiran, Biliran
	xxx nothing follows xxx									

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than May 21, 2021.

1. Fully accomplished Personal Data Sheet with recent passport-size picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph.
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to: **HON. RHODESSA D. REVITA**

Municipal Mayor
(Position Title)
MUNICIPAL HALL, CAIBIRAN, BILIRAN
lgucaibiran@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.