

Republic of the Philippines  
LOCAL GOVERNMENT UNIT OF BONTOC  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Local Government Unit of Bontoc in the CSC website:

  
HUDSON H. DASAL  
HRMA

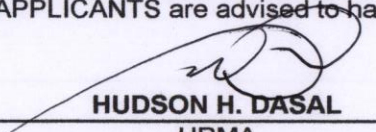
Date: Oct. 8, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Agricultural Technologist	82	SG 10	15,164	Bachelor's of Degree relevant to the job	None required	None required	Career Service (Professional Service level Eligibility)	N/A	Municipal Agriculture Services Office
2	Administrative Aide V (Revenue Collection Clerk I)	54	SG 05	10,981.00	Completion of two years studies in college	None required	None required	Career Service (Subprofessional level Eligibility)	N/A	Municipal Treasurer Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than October 29, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

  
HUDSON H. DASAL  
HRMA

LGU Bontoc, Poblacion, Bontoc, So. Leyte

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.