


Republic of the Philippines
LGU BOBON
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of LGU BOBON in the CSC website:


CLARA C. GREMIO
(Head of Agency)

Date: January 15, 2021

No.	Position Title	Plantilla Item No.	Salary Grade/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	MUNICIPAL ACCOUNTANT I	27	24/1	62,555.00	Bachelor's degree in Commerce/Business Administration major in Accounting	None required	3 years experience in the treasury or accounting service	RA 1080		MUNICIPAL ACCOUNTING OFFICE
2	AGRICULTURAL TECHNOLOGIST	48-6	10/1	14,425.00	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility		MUNICIPAL AGRICULTURE OFFICE
3	ENGINEERING AIDE	36	4/1	9,911.00	High School Graduate or Completion of relevant vocational/trade course	None required	None required	None required (MC 11, s. 96 - Cat. III)		MUNICIPAL ENGINEERING OFFICE
4	COMMUNICATIONS EQUIPMENT OPERATOR I	53	4/1	9,911.00	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	None required	None required	Appropriate License (MC 11, s. 96 - Cat. II)		MAYOR'S OFFICE
5	ADMINISTRATIVE AIDE IV (DRIVER - II)	39-4	4/1	9,911.00	Elementary School Graduate	None required	None required	Driver License (MC 11, s. 96 - Cat. II)		MAYOR'S OFFICE

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **February 01, 2021**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

CLARA C. GREMIO
Municipal Mayor
Brgy. General Lucban, Bobon Northern Samar
LGUBOBON2019@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.