

Republic of the Philippines
MGO BATO, LEYTE
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO BATO, LEYTE in the CSC website:


MARIA VITA A. FABULAR
HRMO

Date: August 10, 2021

| No. | Position Title (Parenthetical Title, if applicable) | Plantilla Item No. | Salary/ Job/ Pay Grade | Monthly Salary | Qualification Standards | | | | | Place of Assignment |
|-----|--|--------------------|------------------------|----------------|-------------------------|-------------------------------|--------------------------------|--|----------------------------|---------------------|
| | | | | | Education | Training | Experience | Eligibility | Competency (if applicable) | |
| 1 | Municipal Government Assistant Department Head I (Engineer IV) | 31A | 22 | 51,311 | Bachelor's degree | 16 hours of relevant training | 3 years of relevant experience | Career Service (Professional) Second Level Eligibility | NA | LGU Bato, Leyte |

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than August 25, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

The Local Government Unit of Bato encourages all interested and qualified applicants, including Persons With Disability (PWD) and members of the indigenous communities, irrespective of sexual orientation and gender to apply.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MARIA VITA A. FABULAR

Human Resource Management Officer

LGU-Bato, J. Luna Street, Bato, Leyte

mariavitaafabular@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.