

Republic of the Philippines  
**MGO BASEY, SAMAR (WESTERN)**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO BASEY, SAMAR (WESTERN) in the CSC website:

  
**RHOY O. AVILA**  
HRMO

Date: October 24, 2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Competency applicable (if applicable)	Place of Assignment
					Education	Training	Experience	Eligibility		
1	Administrative Officer IV (Financial Analyst II)	09-2021-10	15	31,587.00	Bachelor's Degree relevant to the job	4 hrs. Relevant Training	1 yr. of Relevant Experience	Career Service (Professional Second Level Eligibility)	NONE	Mun. Accounting Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **November 08, 2022**

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the **last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

This office highly encourage all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age,gender,civil status,person with disability (PWD),religion,ethnicity,political affiliation to include members of the Indigenous communities and those with diverse sexual orientation,gender identity and expression (SOGIE).

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

HON. LUZ CHU-PONFERRADA  
Municipal Mayor  
LGU Basey, Samar  
[lcbbasey2019@gmail.com](mailto:lcbbasey2019@gmail.com)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**